

DRUMMOND PUBLIC LIBRARY

RECONSIDERATION MATERIALS POLICY

The purpose of Reconsideration of Materials Policy is to facilitate the process of a fair and equitable hearing of library materials in question. A Reconsideration is an attempt to remove or restrict materials, based upon the objections of a person or group.

The Drummond Public Library recognizes some materials are controversial and any given item may offend some patrons. Selection of materials will not be made on the basis of anticipated approval or disapproval, but solely on the basis of the principles stated in this policy.

Responsibility for the reading of children rests with their parents or legal guardians. Selection of library materials will not be inhibited by the possibility that materials may come into the possession of children.

Library materials will not be marked or identified to show approval or disapproval of their contents, and no library material will be sequestered except to protect it from damage or theft.

Although materials are carefully selected, there can arise differences of opinion regarding suitable materials. Library users requesting material be withdrawn from or restricted within the collection may complete a Reconsideration Library Resources form which is available in the library. The inquiry will be placed on the agenda of the next regular meeting of the Drummond Public Library Board of Trustees.

If a Reconsideration is made or filed, the following is procedure:

1. The Reconsideration form is filled out by person or group and submitted to the library staff, or director. The material will not be withdrawn from the library holdings without process.
2. The Board of Trustees shall evaluate the Reconsideration form, consider the materials value, form an opinion based on the Collections Policy in place.

3. The Board of Trustees and the Library Director at a regularly scheduled meeting will determine the merit of the material and its value to the library's collection. Resources will be used to determine the decision of withdrawal, those include but not limited to the *Intellectual Freedom Manual*, published by the Office for Intellectual Freedom of the American Library Association.
4. The person or group will be notified in writing or email at the contact information provided, of the Board of Trustees decision.
5. The party bringing forth the Reconsideration form may request a public hearing if they disagree with the board's decision all parties involved will be asked to provide testimony on record. A public hearing would call for a special meeting among the Board of Trustees and need to be planned accordingly in accordance with the local laws.

Reconsideration and results will be kept on file for ten (10) calendar years.

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